

AURORA HIGH SCHOOL
BEHAVIOR/ DISCIPLINE CODE - UNIFORM DRESS CODE
ATTENDANCE & TARDY POLICY

STUDENT BEHAVIOR CODE

At Aurora High School, we are committed to a safe and orderly environment. This behavior code should act as a guide for students to make appropriate choices toward responsible self-management.

ACCEPTABLE BEHAVIOR

Students must:

1. Show respect for themselves and others.
2. Seek assistance from any faculty, staff members or any other responsible adults regarding personal and academic problems.
3. Students are asked to report any type of dangerous behavior to any staff member.
4. Students must follow all classroom rules and expectations and ask for clarification on rules when they are not clearly understood.

UNACCEPTABLE BEHAVIOR

Students will be disciplined by school personnel for the conducts described in this code while on school grounds, while going to or coming to school or while going or coming from a school sponsored activity.

VISITORS

Student visitors are not permitted. The school policy is to accept only those visitors who have legitimate business at the school. Arrangements must be made in advance. Guests, visitors, and parents must register at the front office. Students may not host other students.

FINES

FAILURE TO PAY FINES WILL RESULT IN WITHHOLDING OF ALL GRADES, TRANSCRIPTS AND RECORDS, AND DENIAL OF PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES. STUDENTS WILL NOT RECEIVE DIPLOMAS UNTIL OBLIGATIONS AND CHARGES ARE TAKEN CARE OF.

ATTENDANCE POLICY

Effective January 1, 2011, *EC* Section 48263.6: Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse for ten percent or more of the school days in one school year, from the date of enrollment to the current date, is deemed a chronic truant, provided that the appropriate school district officer or employee has complied with *EC sections* 48260, 48260.5, 48261, 48262, 48263, and 48291.

The State of California has indicated the types of absences which may be considered as a valid excuse from school. The following may be accepted as, and are considered as valid excused absences.

1. *Illness*

2. *Quarantine of the home.*
 3. *Having medical, dental, or optometrical services rendered.*
 4. *Funeral of an immediate family member.*
- Parents/Guardians are expected to call the Attendance Office the same day of the absence.

ABSENCES AND EXCUSES

1. Students are only allowed 2 (two) absences during any one quarter.
2. Perfect attendance (no absences, no tardies, no referrals) the student will get a "Free Dress" and/or "Free Lunch" coupon after every week cycle (as scheduled by the school) and to be redeemed on the date indicated on the pass.
3. Every 7 excused absences will generate 1 Saturday School (SS)
4. Excused absence can be made up during Saturday School (SS). One day of attendance at SS equals one day of missed school.
5. Make-up credit will only be given if a student obtains, brings, and completes an assignment for each class. SS credit cannot be banked for future absences.
6. Students who face an extended absence due to medical emergency should contact their counselor to arrange Home Instruction or Independent Study contracts.
7. Suspensions or being off campus for any disciplinary related reason are considered an unexcused absence.
8. Baby sitting, birthdays are not excused absences.
9. Students will have until the last weekend of the trimester to make up absences.
10. Unexcused absences Every 3 unexcused absences will generate 1 Sat. School.
11. Students who have received approval to attend a field trip, athletic event, or other school-sponsored activity, are not considered absent. Aurora High School will be responsible for establishing a procedure for approval of student attendance to alternative activities.
12. Students are present if they've been called into a school office.

VERIFYING ABSENCE BY NOTES/TELEPHONE

A student's absence be verified for record keeping purposes when he/she is absent from school for any reason. The parent/guardian should excuse the child's absence by contacting the attendance office between 7:30 a.m. and 4:00 p.m. at (760) 768-3940.

An absence may also be excused with a note. Students may take the note from the parent or guardian to the Attendance Office explaining the reason for each absence. Students who do not bring an absence note when returning to school, or if their parents have not contacted the school by phone, have two days (48

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hours) to clear the absence(s) through the attendance office. Otherwise, students will be assigned disciplinary consequences. Only parents/legal guardians can excuse a student's absence. Older siblings, relatives, or neighbors cannot legally excuse a student's absence. It is the responsibility of the student to obtain the absence note to clear their absence. Under certain circumstances, a student who turns eighteen (18) gains certain rights to access his/her school records and the right to excuse him/herself from school absences. However, the student who turns 18 does not gain the right to receive unverifiable off-grounds passes. If you are going to be leaving your son/daughter under the care of a relative, due to working conditions, a written notice must be sent to inform the attendance office of these changes.

PLEASE NOTE: Every 3rd excused absence :

- 1 Saturday School (makeup)

UNEXCUSED ABSENCES PER TRIMESTER

Be aware that absences must be cleared within a two day period. Failure to comply with this makes the absence unexcused, and will result in the following consequences mandated by Board Policy # 5144.1 (a). Any unexcused absence

- 1 Saturday School (makeup)
- Parent Contact

As of the 6th unexcused absence in a trimester

- Parent Conference
- Attendance Contract/SST
- Disciplinary referral.
- SARB Referral
- Community School referral

TARDIES

Tardies are not tolerated: You are tardy when you are not in the classroom when the final bell rings. When you come in tardy, you disrupt class and take away from other students' right to learn. If you are tardy because of another teacher, administrator, or staff member, get that person to write you a tardy pass so your tardy will be excused.

Consequences:

- ◊ As of the 1st tardy in a trimester: DETENTION
- ◊ Every 5th absence to detention will result in 1 Saturday School or ISS
- ◊ Every 12th Tardy in a trimester: Parent Contact / Parent Conference/ SST / Disciplinary report will be created /SARB Referral

This applies to excused and unexcused tardies.

EIGHTEEN YEAR OLD STUDENTS

If attendance or discipline becomes a problem for any eighteen year old student, he/she may be dropped and assigned to Adult Basic Education through due process. Once 18 years of age, education at the high school is no longer a right; it is a privilege. Eighteen-year old students requesting to excuse their own absences shall sign a contractual agreement understanding that failure to comply may result in a referral to the Adult School.

TRUANCY

Truancy is defined as any pupil subject to compulsory full-time education who is absent from school without valid excuse more than three (3) days or tardy in excess of 30 minutes on each of more than three (3) days in one school year. A student truant from school will be given one or a combination of the following consequences: 1) Detention 2) In-School Suspension or Saturday School 3) Home-Suspension 4) Review Committee or 5) SARB Recommendation. SARB (Student Attendance Review Board) is used when a student has been habitually truant to school. The SARB Committee oversees the consequences that a habitually truant student will face. These consequences can range from transfer to Community School or Juvenile Hall.

VERIFICATION/SIGNATURE OF DOCUMENTATION

Any document requiring school verification and/or signature or the request of any document to be used for verification and that requires a school signature will be completed and returned only if the student has had at least a 90% attendance and no unexcused absences or tardies in the 10 school days leading up to request of the document verification. If a student has 1 excused absence and/or tardy in the 10 school days immediately prior to the request, the requested document will be completed and signed. Any absences and/or tardies in excess of one day or any unexcused absences and/or tardies will result in the requested document being completed and signed until the 90% attendance is achieved as described above.

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INTERNET

The student and his/her parent(s) or guardian(s) must understand that student access to the CUSD network is developed to support the District's educational responsibilities and mission. Specific conditions and services offered vary from time to time. All students accessing the Internet agree to the following:

1. Not using the CUSD Network to access information or resources unless permission to do so has been granted by the owners or holders of rights to those resources or information. Student I.D. card with network approved stamp/imprint or network approved sticker in order to access the Internet from the library or any classrooms or building is required.
2. Use of the CUSD's Network must be consistent with the Aurora High School's primary educational purposes.
3. Not using the CUSD's Network for illegal purposes of any kind.
4. Not using CUSD's Network to transmit threatening, obscene or harassing materials.
5. Not using CUSD's Network to interfere or disrupt network users, services, or equipment.

Consequences:

- Immediate removal from class or no Library/computer lab access for the remainder of the school year.
- Other more serious consequences may result depending upon the nature of the offense.

DRESS CODE

The Aurora High School uniform policy is in force at all times. Students are expected to comply with the CUSD Board adopted dress code and school policy by wearing the school uniform, being neat and clean, and using common sense in dressing. In an effort to improve the atmosphere for the learning at Aurora High School students will dress in a manner that reflects positively on themselves, their parents and their school. Just as adults must conform to workplace standards, so must students. Clothing which is dirty or soiled, or which distracts in any way from the educational process at Aurora High School shall not be worn to school

ALLOWABLE STUDENT UNIFORMS

All tops should be polo style shirts and all should be (including undershirts): Color – White or Navy Blue

- With collars and proper sleeve length.

SUBJECT TO CHANGE/ REV 8/8/19

- All tops must reach a length at least 3 inches below the waist.

Long Pant: Color – Kaki

- fit at waist
- hemmed or cuffed; inseam no longer than ½ inch too long
- belt must be worn on waist
- must not be over 4" baggy from side of leg
- NO JEANS

Shorts, Skirts, Jumpers, Dresses: Color – Kaki

- No higher than finger-tips with open hand extended at side of body.
- worn at waist, oversized or below the knee is not allowed

Jackets, Sweaters and/or Sweat Shirts: Navy Blue, Black, White or Kaki . SOLID COLORS ONLY.

Undershirts: WHITE OR NAVY BLUE ONLY

Girls---ARE NOT PERMITTED:

- Shirts without sleeves that do not properly tuck at armpits
- Spaghetti straps, (straps must be a minimum of one inch thick)
- Shorts, dresses or skirts
- Low cut pants
- Low cut tops or (visible) cleavage
- See-through blouses or shirts
- Backless shirts (shirts that do not cover the back entirely)
- Clothing or jewelry with inappropriate symbols/wording (Playboy, Hustler, drugs, alcohol, sexual connotation, etc.)
- Bare midriff (stomach) (**tops that are not long enough to tuck in**)
- Strapless/tube shirts

Boys and Girls---ARE NOT PERMITTED:

- Pants with unfinished or frayed edges (Pants must fit at the waist and crotch)
- Sagging pants (Pants must stay up even without a belt)
- Long pants that drag on the ground
- Over-sizing or form fitting of any kind
- Clothing with inappropriate logos. (ex: advertising of alcohol, drugs, tobacco, sexual, gang related or any other inappropriate logo).
- Clothing displaying logos of racist groups or gangs, obscene language, vulgar gestures, racist, ethnic or sexual slurs or symbols of hate, prejudice, intolerance or discrimination
- Head covering, (hoods must be worn down except when outside in rainy weather)

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- Chains, medallions, spikes on bracelets/belts or belt buckles that are oversize that could be unsafe as weapons
- Gang related items or graffiti
- Slippers and pajamas
- Apparel advertising alcohol, tobacco, drugs death and violence.
- Wallets or waist chains
- Purses, bags, luggage, or backpacks bigger than an open hand.
- Spiked jewelry
- Headgear (hats, bandanas, sweatbands) except athletic events.
- **NO OPEN TOE OR ANKLE SHOES including sandals or flip flops and/or SLIPPERS (pantufilas).**

Consequences:

Range from a change of clothing provided by the school or Saturday school to suspension. Parent may be called to bring change of clothing, or students may be issued “loaner” clothing items. 1st time will be a warning, any other incidents after that will be detention and thereafter any of the consequences mentioned above depending on the severity.

ELECTRONIC DEVICES

Students are permitted to use or have a cell phone or any other electronic device (I pads, laptops, etc.) and/or accessories (headphones, earphones, airpods, chips, batteries, etc.) upon arrival on campus and only during breakfast and lunch in the cafeteria. They are not to be used anywhere else on campus.

The Aurora High School office telephone is at the disposal of all or our students for reasonable communication purposes.

STUDENTS ARE NOT ALLOWED TO USE ELECTRONIC DEVICES AT ANY TIME TO CALL PARENTS/EMERGENCY CONTACTS /OTHERS TO COME PICK THEM UP FROM SCHOOLO FOR ANY REASON . THERE IS A TELEPHONE AVAILABLE TO USE IN THE MAIN OFFICE AND IF THE STUDENT IS ILL THEY HAVE TO COME SEE THE HEALTH TECH FIRST. If they use the cell phone it will be confiscated.

OTHER than the time and place specified, if students are found using of an electronic device or if a electronic device is seen or heard during

school hours, the device will be confiscated and turned over to the school administration. For after school activities, the use of such devices shall be at the discretion of the activity sponsor.

Consequences:

- **1st Offense - Level I Confiscation:** The electronic device will be confiscated and returned at the end of the day. Disciplinary referral.
- **2nd Offense - Level II Confiscation:** The electronic device will be confiscated and returned only to the student’s parent/guardian at the end of the following school day. Disciplinary referral.
- **3rd Offense and thereafter - Level III Confiscation:** The electronic device will be confiscated for 2 school days and returned only to the parent/guardian at the end of the 2nd school day as long as is not a holiday, vacation or weekend. If so the device will be available on the next school day when the office re-opens Disciplinary referral.

Refusal to render electronic device to school authorities:

- Automatic 2 day Suspension.

If the day the confiscated item is scheduled to be returned to the parent or guardian falls on a day that the student is suspended the parent or guardian will not be able to pick up said device(s) until the following school day after the end of the suspension period. If any infraction of this policy is serious enough to violate any policies and procedures governing the use of electronic devices, more serious consequences could result.

The school will not be held responsible for any of these confiscated items if they become lost or stolen.

BREAKFAST/LUNCH

Free breakfast and lunch is provided to all Aurora High School students by the Calexico Unified School District’s Food Services Department and served daily at the school’s multi -purpose room.

No outside food and/or beverages are allowed on campus unless the student’s parent/guardian

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presents a doctor's note that specifies that the student is currently on a doctor prescribed diet that cannot be satisfied by the food that will be provided in the District's Food Services Department daily menu.

EXCESSIVE DISPLAYS OF AFFECTION

Excessive displays of affection are inappropriate on school grounds or at school sponsored activities. Excessive refers to kissing, petting, and other physical demonstrations considered to be inappropriate when conducted in public.

Consequences:

- 1st Offense: Verbal warning.
- 2nd Offense: Parents of students involved will be contacted. 1 day detention.
- 3rd Offense: Parent conference. 1 day Sat. School

GAMBLING

Any form of gambling is prohibited. Playing cards and dice are not allowed on campus without teacher or administrative authorization.

Consequences:

Penalties will range from a warning through a referral to an alternative educational program.

GANGS

A gang is two or more people who form an alliance for a common purpose, identifies territory in the community, and engages, individually or collectively, in violence and/or other criminal activity.

Penal code section 185.22 (a) states: a gang member is any person who actively participates in any criminal street gang with knowledge that its members engage in or have engaged in a pattern of criminal gang activity, and who willfully promotes, furthers, or assists in any felonious criminal conduct by members of that gang. Students are not to identify themselves as a member of a gang. Any clothing, monikers or graffiti identified with a gang will be confiscated and turned over to local law enforcement. Tattoos must be removed and/or covered by bandages until removal is feasible.

Consequences:

Any student involved in a behavior code violation AND it is determined that the violation was due in part to being affiliated with a gang, will be severely punished and local law enforcement will be contacted. Penalties range from suspension through referral to the Governing Board for expulsion.

PUT-DOWNS, DISPARAGING REMARKS, RACIAL SLURS

Students are expected to treat all members of the school community with respect. Certain words and gestures that reflect negatively on others will not be tolerated. High school students are aware of the words, phrases, and gestures that fit in this category. Any negative discrimination based on sex, race, color, religion, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation, or any other unlawful consideration, whether actual or perceived, are not acceptable. Racial slurs directed at any person, no matter the races of the parties involved, will not be tolerated. Pornographic materials are not allowed at school.

Consequences:

A referral will be written that describes the word, phrase, or gesture used. This referral will be shared with the parents/guardians to enlist their assistance in affecting a change in the behavior. Additionally, penalties will range from detention through suspension. Students who direct vulgar language or gestures at a teacher may be removed from the class on the first offense. Students who use racial slurs will be suspended. Consequences for pornographic materials will range from detention to referral to the Governing Board for expulsion.

HARASSMENT/INTIMIDATION:

Harassment may be verbal, visual, physical, or sexual advances that result in interference with a student's academic performance or creating an intimidating, hostile, or offensive educational environment.

Intimidation involves threats of mental or physical harm or pressure. Examples of this behavior include, but are not limited to, "name-calling" or insults, offensive touching, impede or block someone's movement, bullying, domineering, extortion, or otherwise attempting to influence someone with the use of frightening actions and/or words. Severe cases of intimidation are classified assault. In an assault, no blows need occur. The threat of physical action and ability to carry it out constitutes a violation of law. Harassment or intimidation in any form will not be tolerated and will result in disciplinary action.

Consequences:

- Parent contact
- Parent conference
- Depending upon severity:3 or 5 day suspension /Police contact /Recommendation for expulsion

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SEARCH OF STUDENT

A search of students' clothing or possessions and/or is authorized if school administrators determine that a reasonable suspicion for a search is essential for the maintenance of health, safety or general welfare.

SEARCHES AND SEIZURES

The law provides school officials with a wide latitude to search students, their possessions, and automobiles, in the ongoing effort to maintain a safe and secure campus. When a school official has a "reasonable suspicion" that a student may be in possession of contraband or dangerous objects, the student will be asked to empty all pockets and provide the official access to other personal items (backpacks, lockers, cars) which may contain contraband or dangerous objects. Reasonable suspicion may also warrant school officials' use of a metal detector to identify concealed weapons or a breathalyzer to determine if a student is under the influence of alcohol. It is hoped all students will be cooperative as the school official will make every attempt to be unobtrusive and respectful of privacy. Students should be aware that grounds for suspicion commonly includes being "out-of-bounds" without permission or a report by another student, parent or staff member of possession of contraband or dangerous objects. Students should also be aware that any contraband or dangerous objects found in their possession will be assumed to belong to them. Finally, if a student should discover contraband or dangerous objects on campus, he or she should go directly to a vice principal or other staff member and turn it over without delay. (Education Code 489050)

NEAR-FIGHT/PLAY-FIGHT/HORSE PLAY

This includes pushing, shoving, kicking, hitting, tripping, pinching, pulling or any other rowdy play that may endanger others even when it is done in a non-serious way.

Consequences:

- 1st Offense: Warning / Parent contact / 1day suspension
- 2nd Offense: Parent conference /2 days suspension.
- 3rd Offense: Parent conference/3 days Suspension

FIGHTING/VIOLENCE

All participants will be suspended and/or removed from school pending investigation if it is determined that they were involved. "Involved" means that a student returned an action of physical aggression (Examples are that the student punched, kicked, knocked down, wrestled, pushed, hit, "mad-dogged" or verbally assaulted

the other student). The school's jurisdiction on fighting is to and from school and at any school sponsored events.

Consequences:

1st Offense: Parent contact/Parent conference/3 day Suspension/Possible expulsion / Police contact

2nd or more Offenses: Parent contact/Parent conference/5 day Suspension/Possible expulsion/ Police contact

POSSESSION OF DANGEROUS OBJECTS

Students may not possess, sell or otherwise furnish any knife, explosive, or other dangerous object.

Matches, lighters and other items that can be used to start a flame included:

1st offense: Warning / 1 day detention / Confiscate item

2nd Offense: Parent

Contact/detentions/Confiscate item

3rd Offense: Parent Conference/ 2 day Suspension /SARB Referral /Confiscate item

Weapons/Firearms:

Possessions of items such as guns, knives, or other weapons are prohibited by law and will not be tolerated on the campus of Aurora High School. A weapon is any object that can be used to cause bodily harm.

Consequences:

- Parent contact
- Police contact
- 5-day suspension, and
- Recommendation for expulsion
- Confiscate item..

(Ed. Code 35291.5 and 48900 series). The following actions require school personnel to report to law enforcement (EC S48902), and it is MANDATORY to recommend for expulsion unless deemed inappropriate:

- Brandishing a knife.
- Possession and/or use of firearm or explosive
- Sales or arranging the sale of a controlled substance

The following student actions require a report to law enforcement officials (EC S48902), and it is PERMISSIBLE to suspend or expel a student on the first offense.

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- Causing serious physical injury
- Possession or being under the influence of a controlled substance
- Cause or attempt to cause theft to school property
- Cause or attempt to cause damage to private property or school property
- Vandalism of school property
- Possession or use of weapons, explosive devices, or other dangerous objects (NOTE: A weapon is any object that can be used to cause bodily harm.)
- Commission of a robbery or extortion.

Explosive devices

No explosive devices of any type, including any type of fireworks, firecrackers, cherry bombs, poppers, or stink bombs, are permitted on school grounds or at any school activity. Matches, lighters or any other item that can be used to start a flame are not permitted on school grounds. They will be confiscated and the consequences could result in suspension or DETENTION.

Consequences:

- Confiscate item
- Parent contact
- 5 day suspension
- Police contact
- Recommendation for expulsion.

SUBSTANCE ABUSE

ALCOHOL, DRUGS, OR CONTROLLED SUBSTANCES are strictly prohibited on the campus of Aurora High School. Students who unlawfully possessed, used, sold or otherwise furnished, or been under the influence of any controlled substance, intoxicant of any kind are in violation of Ed Code 48900 (c) and/or 48915.

Consequences:

All offenses: Parent contact /5 days suspension /Parent conference / Law enforcement involvement/ SARB referral /Referral to Drug and alcohol counselor.

MEDICATIONS: Students taking medications must fill out a medical form provided by the school office. This form should be completed and signed by the prescribing doctor, the parent and must be accompanied by the prescription. It is to be submitted to the school office with specific instructions authorizing school personnel to

administer them to students. Misuse of prescribed medication will be handled the same as Substance Abuse.

Consequences:

All offenses: Parent contact /5 days suspension Parent conference /Law enforcement involvement /SARB referral /Referral to Drug and alcohol counselor.

DRUG PARAPHERNALIA

Any item or tool possessed, sold or furnished which is used with drugs is considered drug paraphernalia.

Consequences:

- Confiscate item
- Parent contact
- 3 days suspension
- Police contact
- Referral to Drug and alcohol counselor

THEFT

Theft is defined as taking property without permission. Property is defined as anything that belongs to another person or the school.

Consequences:

- 1st Offense: Parent contact, 3 day suspension, Parent conference, Police Contact, Behavioral contract , May be recommended for expulsion.
- 2nd Offense: Parent contact, 5 day suspension, Parent conference, Police Contact, Behavioral contract, recommendation for expulsion.

GRAFFITI/VANDALISM/DESTRUCTION OF SCHOOL PROPERTY

Any graffiti that is gang or drug related is not permitted on school property or personal belongings such as notebooks, papers, etc.

Consequences (Personal belongings):

- 1st Offense: Parents contact, 1 day DETENTION
- 2nd Offense: Parent conference, 3 days DETENTION, SST w/contract, Police contacted
- 3rd Offense: Parent contact, 5 day suspension, SARB Referral, Police contacted.

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Consequences (School property):

- 1st Offense: Parent contact, 3 days DETENTION, Student cleans graffiti during community, service or pays restitution (\$500.00 or greater in damages if considered a felony), Police contact
- 2nd Offense: Parent contact, Student cleans graffiti during community service or pays restitution(\$500.00 or greater in damages if considered a felony), 5 days DETENTION., Police contact

TOBACCO

Possession or use of tobacco either by smoking or chewing is strictly prohibited on the campus of Aurora High School.

Consequences:

- 1st Offense: Warning
- 2nd Offense: Parent contact, 1Day DETENTION, 1 Sat. School
- 3rd Offense: Parent Contact, Parent Conference, 2 days DETENTION, 1 Sat. School

OBSCENITY, PROFANITY & VULGARITY

Students are required to refrain from using obscene, vulgar language. Vulgar means offensive, crude, lewd, uncultured, and generally unacceptable language, racial slurs or gestures or ethnic or sexist slurs (see **HARASSMENT** for sexual harassment). Words, gestures, or writings on notebooks, etc. that fit the description above on campus will not be tolerated.

Consequences:

- 1st Offense: Warning
- 2nd Offense: Parent contact
- ◊ 3rd Offense: Parent contact, Parent conference, Disciplinary referral
- 4th Offense Parent Contact, 2 days DETENTION, SST, 1 day Sat School
- 5th Offense: Parent Conference, 3 days DETENTION, 1 day Sat. School

PORNOGRAPHY/LEWD ACT

Any pornographic material or lewd acts will not be permitted on the grounds of Aurora High School.

Consequences:

- 1st Offense: Parent contact, 3-day suspension, Parent conference , Police Contact

- 2nd Offense: Parent contact, 5-day suspension, Parent conference, Police contact, Possible expulsion/SARB-ABE referral

DEFIANCE/DISRESPECT/INSUBORDINATION/CYBER BULLYING

Defiance is defined as the disposition to resist—a willingness to contend or fight. This would include, but not limited to, arguing with a teacher or staff member, refusing to perform the required duties of the classroom or Physical Education, refusing to comply with authority in any given situation. Insubordination is defined as not willing to submit to authority and not following the directions of a teacher or school employee. Cyber bullying is the use of e-mail, instant messaging, chat rooms, pagers, cell phones, or other forms of information technology to deliberately harass, threaten, or intimidate someone.

Consequences:

- 1st Offense: Warning
- 2nd Offense: Disciplinary Referral, Parent contact, Parent conference
- 3rd Offense: Parent Contact, 1 day DETENTION, 1 Sat. School
- 4th Offense: Parent Conference, 2 days DETENTION, 1 Sat. School, SST
- 5th Offense:3 day Suspension, 1 Sat. School upon return, SARB Referral, Parent must meet with administrator in order for student to return to school.

DISRUPTION OF SCHOOL ACTIVITIES

Disruptions of school activities in or out of a class are unacceptable. Disruptions include, but are not limited to: yelling or screaming, causing a scene, arguing or talking back to any staff member, having or throwing water balloons, or throwing objects in class.

Consequences:

- 1st -3rd Offense: Warning, Parent contact
- 4th Offense: Disciplinary Referral, Parent Conference
- 5th Offense: Disciplinary Referral, 1 Day DETENTION, Parent Conference, Parent Contact
- 6th Offense: Disciplinary referral, 2 days DETENTION, SST, Parent Conference

COMMIT OR ATTEMPT TO COMMIT A SEXUAL ASSAULT OR SEXUAL BATTERY

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As used in this section, sexual assault includes any sexual acts performed against the victim's will by means of force, violence, threats, or duress, or fear of immediate and unlawful bodily injury on the victim. As used in this section, sexual battery means intentionally touching the breasts, buttocks, or groin area of another person without his/her consent.

All offenses: Parent Contact, 5 day
 suspension, Police Contact,
 Recommendation for expulsion

ARSON

Arson is the act of willfully and maliciously setting fire to a house, building, or other property or the attempt or intention of doing so.

Consequences: Parent contact, parent conference, 5-day suspension; police contact, and recommendation for expulsion.

EXTORTION

Extortion is defined as obtaining money or property from a person by threat, oppression, or abuse of authority.

Consequences:

- Parent contact
- 5 days suspension
- Parent conference
- Police contact
- Recommendation for expulsion.

RECEIVING STOLEN PROPERTY

Students are expected . . . to respect the property of others.

Interventions:

Students may participate in a student support group or counseling which addresses:

- Values clarification
- Character education
- Responsible decision making

Disciplinary Consequences:

Students who knowingly receive stolen property will be suspended and may be referred to the Governing Board for expulsion. In addition, law enforcement may be contacted.

POSSESSION OF AN IMITATION FIREARM

Students are expected . . .

- to maintain a safe environment in the school.
- to be weapon free.

As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in

physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. This includes pellet guns, BB guns, and or other "toy" guns which may be mistaken for a real firearm.

Interventions:

Student may be referred to an appropriate campus support group or counseling:

- Anger Management
- Conflict Resolution
- Peer Mediation

Consequences:

Suspension and possible referral to the Governing Board for expulsion on the first offense. In addition, law enforcement may be contacted.

HARASS, THREATEN OR INTIMIDATE A STUDENT WITNESS

Interventions:

Student may be referred to a campus support group or counseling for:

- Character Education
- Values Clarification
- Peer Mediation
- Conflict Resolution/Anger Management

Disciplinary Consequences:

Students who knowingly harass, threaten or intimidate a student who is a complaining witness or who is a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that student for being a witness or both will face suspension and possible referral to the Governing Board for expulsion on the first offense. In addition, law enforcement may be contacted.

HATE VIOLENCE

Students may not cause, attempt to cause, threaten to cause, or participate in an act of hate violence as defined in Education Code 33032.5 (Such acts include injuring or intimidating another person either verbally or physically; interfering with the exercise of a person's civil rights; and or damaging a person's property because of the person's race, color, religion, ancestry, national origin, disability, gender, or sexual orientation.) This includes racial / ethnic/religious slurs.

Interventions:

Students may participate in campus support groups or counseling on

- Anger Management
- Conflict Resolution
- Character Education
- Peer Mediation
- Values Clarification
- Site programs on hate violence

Disciplinary Consequences:

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The consequences for hate violence will range from suspension through referral to the Governing Board for expulsion.

TERRORIST THREATS ON SCHOOL STAFF AND/OR PROPERTY

Students are expected . . . to treat all members of the school community with respect. Students may not make terrorist threats against school officials and or property as defined in AB 307, Chapter 405 (such acts include any written or oral statement by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person or property damage in excess of \$1000 with the specific intent that the statement is taken as a threat, EVEN IF THERE IS NO INTENT OF ACTUALLY CARRYING IT OUT.

Interventions:

Students may participate in campus support groups or counseling on

- Anger Management
- Peer Mediation
- Conflict Resolution
- Character Education
- Values Clarification

Disciplinary Consequences:

The consequences for terrorist threats will range from suspension through referral to the Governing Board for expulsion.

OTHER BEHAVIOR EXPECTATIONS:

ACADEMIC HONESTY

Aurora High School expects the highest standard of honesty and fairness from all students. To realize this goal, responsibility, and self-discipline are very necessary. To protect every student's right to a fair and meaningful evaluation, the following guidelines are in force.

A student is expected to demonstrate honesty while taking exams and any classroom assignment.

A student, who, in the judgment of the teacher, demonstrates dishonesty on any class assignment and/or while taking an examination, shall receive an "F" for that assignment/examination and should see the teacher for possible makeup.. If the student enters the classroom carrying evidence of premeditated dishonesty, the student may, at the discretion of the teacher, receive an "F" for the examination with no makeup possible.

Consequences:

- 1st Offense: Student(s) will receive an "F" on assignment, exam, or project; parent contact by teacher, counselor, or administrator
- 2nd Offense: Student will receive an "F" on assignment, test, or project; parent contact by administrator; referral, parent conference, Student Study Team (SST) with Behavioral Contract.

FORGERY

The unauthorized use of another person's signature in the attempt to deceive school staff or personnel. This may be, but is not limited to attempting to avoid unexcused absences, permission to leave campus, etc.

Consequences:

- 1st Offense: Parent contact, Behavioral contract
- 2nd Offense: Parent conference, Behavioral Contract
- 3rd Offense: Parent conference, 5 day Suspension, Recommendation for expulsion

NOT PREPARED FOR CLASS

Consequences

- 1st-3rd Offense: Warning, Parent Contact
- 4th Offense: Parent Conference, Disciplinary Referral

GRADES AND STUDENT ACCOUNTABILITY

Grades are posted 4 times a year.. Students are required to complete a minimum of 5 credits and receive a "C" or better in each of their courses. If students do not complete the minimal requirement, students will receive a "NM" (No Mark) and zero credits for the quarter. A Parent Conference will be set up and students will then be placed on a "probation contract" the subsequent quarter to catch up, complete a minimum of 5 credits and must receive a "C" or better for the trimester.

If students do not comply he/she may be subject to transfer to an alternative site.

PERSONAL PROPERTY

Skateboards, skates, radios, CD's, cameras, cellular phones, iPods, mp3 players, laptops, indecent magazines, photos, photo albums, markers, glue, white-out, wallets with chains, ball caps, lighters, matches, video games, DVD's, and any future tech items and/or any other items that may be disruptive to the learning process or that may be used to start a fire are not allowed on campus in the possession of a student of Aurora High School.

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The use of make-up, combs and other grooming products are not to be used or visible in or out of the classrooms. Teachers and other staff will confiscate items and turn them in to the front office.

Consequences: Consult "CELL PHONES AND OTHER ELECTRONIC DEVICES" section of the Behavior Code)

The school WILL NOT be held responsible for any of these confiscated items if they become lost or stolen.

CLEAN CAMPUS

Students are expected . . . to participate in maintaining a clean campus. A clean campus reflects pride in our school. All students are responsible for placing their trash in the proper receptacles.

Consequences:

1st offense: 10 minute clean up.

2nd offense: 1-hour after-school clean up.

3rd offense and successive offenses: Student will be considered defiant and be assigned consequences ranging from detention to suspension.

LUNCH AREAS

The school has designated areas where students may eat before school and at lunch. Food must be consumed in these areas only. **No food or drink is to be consumed in classrooms except during designated meetings with teacher supervision.**

CAFETERIA

The cafeteria is open before school and at lunch. Free and reduced price meals are available for students who qualify.

VALUABLES

It is recognized that on occasion students may bring personal property on campus (such as musical instruments, skate boards and back packs or other items larger than stated under "DRESS CODE"). These items cannot enter campus and must be placed in the assigned bin at the entrance of the school. It is the responsibility of each student to care for his or her personal property. The school and the District are not responsible for personal items that are lost, stolen, or damaged

SUMMER SCHOOL

Summer school is mandatory for all Aurora High School students. Failure to attend or complete summer school by obtaining 3 absences, referrals or a combination thereof will result in having 5 Saturday schools assigned and loss of any credit earned until these 5 SS are completed before November.

SATURDAY SCHOOL

Saturday School is held twice a month except over holiday weekends, from 9:00 a.m. to 1 p.m.

Students are to be on time and bring an appropriate book to read or school work to do. The hours accumulated in Saturday School can be used to make-up absences.

In the case of truancy, Saturday School is required by the State of California.

Students assigned Saturday School should do the following:

1. Come to Saturday School in their school uniform.
2. Bring a book to read or arrange to get some classroom work from one of their teachers.
3. Be on time
4. Sit quietly and attentive
5. Do any work assigned by the Saturday School teacher.
6. This is no eating or drinking during Saturday School. It is only permitted during the designated meal time

FAILURE TO ATTEND SATURDAY SCHOOL:

- Parent Contact and 2 more Sat. Schools assigned (1 make up +1 Sat School)
- Continued absences: Parent conference. 2 more Sat. Schools assigned (1 make up +1 Sat School).

If a student cannot attend Saturday School they can only be excused if they present any of the following and only before and/or within the next 3 school days after the scheduled Sat. School: Doctor's note (for student), letter from their employer, official proof of having an appointment of any kind or assigned court appearance or any other acceptable official written proof of their inability to comply with their assigned Saturday School. The student will still have to make up their absence at the following Saturday School.

Only ONCE PER YEAR can a student be excused from attending Saturday School by his or her parent or guardian without providing any of the aforementioned types of documents and only before and/or within the next 3 school days after the assigned Saturday School.

SS credit cannot be banked for future absences.

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DETENTION and ASSETs TUTORING

Detention is held every day from 2:30pm to 3:30 and is assigned for various reasons mentioned in this document.

Consequences for not attending detention:

Range from detention, to Saturday school and suspensions.

ASSETs tutoring is held every day from 3:00 pm to 5:00 pm and is assigned to students who are failing two or more classes.